

OIT-1272-88

21 DEC 1988

MEMORANDUM FOR: Deputy Director for Operations

FROM: Edward J. Maloney
Director of Information Technology

SUBJECT: Cable Dissemination Requirements for Components
Outside the Directorate of Operations

REFERENCE: Your Memo [redacted] dtd 1 Nov 88, Same Subject

1. Your memorandum dated 23 November concerning cable dissemination to components outside the Directorate of Operations has been received, and is being reviewed in the Message Analysis Branch of Computer Operations Group (COG). This review will be completed and discussed with your staff during the first week of February 1989.

2. The COG/OIT point of contact on this requirement will be [redacted]
[redacted] Chief Requirements and Profile Section. [redacted] can be contacted
on [redacted]


Edward J. Maloney

ORIG: OIT/RPS [redacted] 12 Dec 1988

Distribution:

Original - Addressee

1 - C/COG

1 - [redacted]

1 - [redacted]

1 - [redacted] DO/IMS

3 - OIT Registry

2 - D/OIT

2 - OIT/RPS Chrono

CONFIDENTIAL

OIT STAFF SUMMARY SHEET**SUBJECT:**

Cable Dissemination Requirements for Components Outside the DDO

PURPOSE OF ACTION:

STAT

C/OIT/RPS

RESOURCE PACKAGE & COSTS (If applicable):**THIS PAPER IS FOR YOUR:**

COMPONENT/ OFFICER	INFORMATION/ COMMENT	CONCURRENCE	APPROVAL/ SIGNATURE	INITIALS	DATE
DD/OIT		-X		<i>[Signature]</i>	
D/OIT			X		

DISCUSSION:

STAT

(NSG prepared the draft response). agree to the timeframe for our review because the DDO still has a few loose ends to clarify before our review can be completed.

STAT

CER

12/12/88

DATE

Explanatory Notes

Subject: Self-explanatory - include ODP number if applicable.

Purpose: What will action accomplish, e.g., "Reply to letter from OMB," "Obtain DDA approval to spend \$100M," "Comply with periodic reporting requirements," etc.

Action Officer: Name, organization, extension.

References: List of pertinent references. Copies should be attached in order listed.

Resource Package and Costs: Identify the Resource Package and total costs for each fiscal year if the action involves funds.

Routing: Who should see the action, whether for information, comment, concurrence, or signature/approval. The individual reviewing the action should initial and date where indicated. Place an "x" under the appropriate column for each component. If concurrences are contained on record copy of action, simply refer to the action.

Discussion: Narrative discussion of action - what led up to the action, why is it necessary, what do you want done. The pertinent references should be explained insofar as they relate to this action. If the action itself contains all this information, simply refer to the action.

Signature of Action Officer: Sign and date form.

Classification: Mark at the top and bottom of page, as appropriate.